

April 18, 2020 MCSS Meeting Minutes

10am-1pm, Virtual Zoom Meeting due to COVID-19

In Attendance: Brian Anton, Jessica Barnes, Pam Stafford, Angela Danley, Derek Frieling, Chandra Burks, Cameron Nichols, Mark Adams, Erin Townsend, Jeff Benes, Jordan MGaughey, Jeff Smith, Dixie Grupe, Tina Shaginaw, Rhett Oldham

Call to Order: 9:01am

Motioned: Jessica

Seconded: Jeff

Approve Minutes from February Meeting: All approved

Motion: Jeff

Seconded: Erin

Reports:

Unfinished/New Business

- Swearing in of Angela- VP of Publications
- Looking for VP of Membership, 65 Delegate, Treasurer stepped down
 - VP of Legislation- Kim Greer was appointed by Brian Anton
- [Committee Assignments](#)- go through and make sure correct/add where necessary as we were without devices at our last meeting
- [Contact Information Update](#)- go through and make sure correct/add where necessary as we were without devices at our last meeting
- Executive Secretary Position-Recommend Tina Shaginaw (Brian)
 - Derek motioned
 - Dixie seconded
 - 10 in favor, 1 opposed, 1 abstain
- Delegates- Ideas we can put out with virtual teaching due to COVID-19
 - [Everyone add to a doc](#)

Finance Committee- Tina Shaginaw

- Financial Update
 - Unpaid invoices due from conference due to COVID-19- mail and school districts moving slow; will do another update in July
- Taxes Update
 - Federal Tax Exempt Letter/paperwork uploaded to G. Drive- not yet, discuss at summer
 - 2019 Tax filing update- filed/done
 - Research on Hiring Accountant for 2020-year on- Tina- delayed until summer because of COVID-10
- Financial Documentation- Bring to conference so we can do this
 - 2019 and 2018 Taxes- filed, need to be uploaded- Tina will upload on Google drive by summer meeting
 - Previous taxes uploaded- Tina will upload on Google drive by summer meeting
 - Pre 2015, 2015, 2017, 2018, W9s need to be uploaded- Tina will upload on Google drive by summer meeting
 - Current Missouri tax exempt letter been uploaded to G. Drive (last one was 2014)?
- Any financial motions needed

- SLI (Summer Leadership Institute) from Nationals- discuss if financially able to support (Brian to investigate)- too expensive
- Will need to move P.O. Box to by Tina

Membership Committee- Pam Stafford

- Current Membership Count (940 members in January 2020)
- Report on RPDC (Regional Professional Development Centers)- Rhett
- Revisit idea on how to find elementary content area resources/engagement/involvement- Jordan

Legislative Committee

- Kim Greer was appointed to this role in the meeting

Publications Committee- Angela Danley

Website Updates- Chandra/Jeff

Social Media Updates

Facebook, Twitter- #mcss21columbia #mosocialstudies #mcss21columbia

- Need board to retweet and reshare to help our reach without having to pay for post boosts
- [Social Media Guidelines](#)- Jess

Horizons-Angela

- [Spring/April Horizons Roles](#)- (April 25 is the publications date, April 11 is the deadline to submit. Send to [Shared Folder on Google Drive](#), do NOT email).
- [Summer/July Horizons Roles](#)- (July 31 is the publications date, July 17? is the deadline to submit. Send to [Shared Folder on Google Drive](#), do NOT email) .
- [Fall/October Horizons Roles](#)- ? is the publications date, ? is the deadline to submit. Send to [Shared Folder on Google Drive](#), do NOT email)

University Liaison- Jeff Smith

- Working with one of his students on DBQ style resources for teachers available by August 1 and will give to MCSS to post
 - May have a lead on a pre-service teacher for board (Sara Wagenknecht)

Museum Liaison- Mark Adams

- Presidential Libraries are doing a series of webinars through the end of May
- Truman Library Institute- 75th anniversary of Truman becoming President
 - Available to view webinars with Truman's grandson, Clifton Truman Daniel, after the fact
- National History Day is continuing on with virtual judging at state and national level
- State Historical Society is collecting materials electronically is by paper for COVID-19 crisis to document

DESE Liaison- Dixie Grupe

- EOCs are cancelled
- Waiver for Constitution Testing for this year for seniors that are graduating SP 2020 (not other grades as it is not tied to class, but flexibility with testing when/what it looks like)

Sergeant At Arms/Historian—Rhonda Ireland

- Update on digitizing past records- delayed until summer- students were working on it at her school

Elections- Past-President- Jeff Benes

- Update on any open positions after elections
 - 65 Delegate- open
 - VP Legislation- appointed Kim Greer
 - Need Treasurer
- Need a new pre-service teacher (2 preferably)- Rhett, Jeff Smith, and Jessica will look

Nationals Update- Brian, Derek and Rhett

- No New Updates
- Not financially feasible to send to SLI

Conference Updates-

- Any feedback from February conference from email updates/feedback- all positive thus far

February 19-20, 2021 Conference- Rhett

- Historical Society of Missouri will be location
- Decide themes- Rhett
 - Suggested Bicentennial Missouri History Theme
- Signed contract?
 - \$3000 for facility and provide our own liability insurance (estimated \$3/person). \$1500 deposit
 - 3 hours set-up prior to event only (only open at 6:30am, registration for conference opens at 7am- so still TBD how that would work)
 - Rhett will place in G. Drive when signed
- Conference Sponsorship Update
 - Delayed until summer
- Hotel update
 - Delayed because of COVID-19
- Catering update
 - Rhett has 3 different quotes; but caterer has to file paperwork to be an approved caterer with State Historical Society
- Trivia Night update
 - Heidelberg
 - Need a projector screen
- When does call for proposals and registration open on website/start social media push
 - Before the end of the school year
- Conference Schedule
 - Delayed until spring

February 18-19, 2022 Conference in Kansas City- Jess

- Decide date
 - February 18-19, 2022
 - Jeff Motioned, Pam seconded, all in favor. No oppositions
- Vote on Contract from Truman Library

- Who is the point person from MCSS to put on contract
 - Brian Anton
- Auditorium holds 235
- Tina Motioned, Jeff B. Seconded, all in favor. No oppositions
- Hotel list compile
 - Jess will email Mark
- Catering list discuss
 - Pick in summer
- Liability Insurance
 - Jess will contact at Truman about that
- Trivia Night location list compile
 - Pam Stafford will do
- Theme: Leadership in Action
 - celebrating Truman's work in 1947-48 (75th anniversary)

2023 Conference- Mid-State

- Suggestion: Tan-Tar-A or around the Lake

Other Business:

- Board Email Signature if wanted
 - Chandra will send to everyone
- Any changes needed to be made to TOY (Teacher of the Year)
 - Streamline form- Tina will work on and present at summer meeting
- Executive Secretary- extend offer to new one so they can be part of February conference to learn the ropes
 - Reset pay to start at \$5,000
 - Also need to set clear guidelines/expectations for executive secretary- Chandra will write a doc
 - Tina was offered contract
 -

Next Meetings (all meeting except conference will be at DESE offices in Jefferson City, MO from 10am-1pm)

- 2020 meeting dates:
 - 10/3/20
 - Delegates should bring ideas to kick off 2020-2021 school year
 - Decide 2021 Meeting Dates
 - December 1 is deadline for bios for elected positions
 - Call for Proposals for Conference Update
 - New Executive Secretary Stipend?
 - 1/9/21 (virtual meeting)
 - Finalize conference roles
 - 2/20/21 (after conference)
 - Renew/start executive secretary stipends for 2020?
 - Assign April *Horizons* roles

Motion to Adjourn: 10:41

Motioned: Jess

Seconded: Tina
All in favor.