**February 18, 2017 MCSS Board Meeting Agenda**

Post Conference- 1pm-2pm

**Call to Order**: 12:48pm

**In Attendance**:

Nichole Nolan, Nancy Ohmart, Dixie Grupe, Derek Frieling, Rhonda Ireland, Ted Green, Dixie Grupe, Elizabeth Goodrich, Chandra Burks, Jeff Benes, Brian Anton, Cameron Christianson, Tina Shaginaw, Jessica Jordan, Kyle Denny, Eric Langhorst , Colleen Carter- Skiles

**Review of Previous Minutes (Shared out via email)**:

Motion: Brian Anton

Seconded: Rhonda Ireland

**Reports**:

**Finance Committee- Tina Shaginaw**

* Financial Update- No one can spend any money without board approval.
* Status of Federal Tax Exempt – still in progress
* Status of 2016 Taxes – Tina is working on those

**Membership Report- Kate Sutter**

* Kate sent out an email regarding this information. Need to discuss at next meeting.
* What is the push going to be to increase membership over the spring/summer/fall?- move to next meeting

**University Liaison Report- Ted Green- move to next meeting**

* Advocate to lower the cost for pre-service teachers.
* Proposal: Committee on how to get state or private money (ex: Grant from NEH or Missouri Council for the Humanities or partnerships to get bigger name speakers, legislators, etc. and increase our prestige)

**Legislative Report- Brian Anton- move to next meeting**

* Re-share legislative report to colleagues to help promote our organization as well as share knowledge

**Elections- Rhonda Ireland- move to next meeting**

* Results/Recap/Update
* Proposal: Move elections to after conference to capitalize on momentum from conference

**Publications Report- Cameron and Colleen and Jeff- move to next meeting**

**Horizons- Cameron May**

* Assign more people roles for Spring *Horizons*
* Cameron sent out an email to send her info from the conference.

**Social Media- Cameron May**

* We need a commitment to weekly postings and address and assign a role after the conference.

**Website- Jeff- move to next meeting**

* What pages have the most traffic?

**Report from DESE- Dixie Grupe- move to next meeting**

* Proposal: Something to consider for after the conference: roundtables with community members and state legislators
* Any PD Opportunities

**Report from Museum Liaison- Cherie Kelly- move to next meeting**

**Report from National- Jeff Benes- move to next meeting**

**Review of the Bylaws- Jeff, Derek, and Colleen**

* Resolution -- The identified role of “Editor” I.1.9 will eliminated.  The stated tasks of “Editor” will be reassigned to the identified role of “VP Publications” and the identified under I.3.4 as the Publications Committee.
  + Motion by Brian to approve this resolution, Seconded by Jeff , no discussion
  + Approved by all
* Resolution—“The elected VP of Publications will suggest name of Board Member to be responsible for Social Media Platforms:  Twitter, Facebook, Website.  President will make appointments to said positions based on advice of VP of Publications, and acceptance of said Board Member.”  Rationale—This becomes the board members specific duty.  Helps create a stronger sense of obligation.
  + Motion by Jeff to approve this resolution, seconded by Rhonda, no discussion
  + Approved by all
* Change to Bylaws Sec. 1 Part 4 Replace:  “assigned to co-chair one of the following committees: membership, legislative or publications” to read as follows: “elected to the position of Vice President of Publications, to the position of the Vice President of Membership, to the Vice President of Legislation.”
  + Motioned by Nichole, Seconded by Cameron. No Discussion. Approved by all.
* Resolution – The Publications Committee will be responsible for publishing the quarterly organizational publication *Horizon* in a very timely manner. The deadlines for dissemination to the membership will be as follows: Four issues with Publication Dates are to be one week after the board council meeting: Winter (January), Spring (April), Summer (July/August), Fall (October).
  + The content is as follows:
    - Winter (January)- with election bios for the election ballots and clear dates specified by the Past President for election ballots being sent and balloting closing.  Specific details about the keynote speaker, location, dates, and relevant information for the spring Annual Conference per the President Elect.
    - Spring (April) review of HOD/National Conference/opportunities
    - Summer (July/August)
    - Fall (October)
    - All- Review of current legislature/Issues to take note of from Leg VP, Known PD opportunities
  + Jeff Motioned, Tina Seconded. No discussion. All in favor.
* Colleen advocated for a new position of a Constitutionalist/Sergeant at Arms- someone who makes sure we follow our Constitution and by-laws.
  + Nancy motioned, Jeff Seconded to Amend the Constitution. Discussion- Elected or Appointed. Appointment was the majority.
  + Motion to vote to amend the Constitution to create a position of a Sergeant of Arms and Constitutionalist. Jeff Motioned, Tina seconded
* Change from October 2016 meeting about President, Past President Term length- the by-laws or Constitution needs to be updated
  + Jeff will update, Jessica will send him the info.

**Report on Conference- Colleen- Move to next meeting**

* Budget Recap- final totals- very expensive.
* Final # of presenters and attendees
* T-Shirt sales update
* Positives
* Deltas (to change)

**WWI Mini-Conference- Move to next meeting**

* Potentially WWI mini-conference in October 2017 – Dixie, Joe, and Jeff are on a committee to investigate.

**2018 Conference- Planning Update- move to next meeting**

* February 23- 24, 2018
* WWI theme
* Hotel?
* Anticipated Expenses- half the cost of St. Charles
* Advertisement?

**Other Agenda Items**:

* Colleen will created a shared google folder with all of our information.
* Proposal for virtual meetings- moved to next meeting
* Proposal for July Meeting to be more of a retreat/brainstorming/work session- moved to next meeting

**Next Meetings:**

* April 22, 2017
  + Recap of summer PD activities
* July 29, 2017
  + Offices that are available for election, along with a brief description of duties
  + Delegates- Ideas to Kick off new school year
  + Call for Proposals for Conference needs to open Sept. 1, along with conference registration, t-shirt registration
* October 14, 2017
  + Call for Proposals for Conference update
  + December 1 is the deadline for bios for elected positions
  + Create dates for 2018 meetings
  + Proposal: January becomes a virtual meeting prior to conference
* January 13, 2018

**Motion to Adjourn**: Nancy motioned to adjourn, Brian seconded. All in favor- 1:30pm.