**April 22, 2017 MCSS Meeting Minutes**

10am-1pm, University of Missouri-Columbia Missouri State Historical Society

**Call to Order**: 10:02am by Colleen Skiles

**In Attendance**: Brian Anton, Jeff Benes, Eric Langhorst, Erin Townsend, Dixie Grupe, Kate Sutter, Cameron Christensen, Colleen Skiles, Nancy Ohmart, Derek Frieling, Chandra Burks, Ted Green

**Review of Previous Minutes (Shared out via email and in shared google folder)**:

Motion: Jeff Benes

Seconded: Brian Anton

All in favor

**Reports**:

**Finance Committee- Tina Shaginaw** (not present- placed in the Google folder a report)

* Financial Update
  + Started off with a deficit last year, will start off with a deficit again for next year
* Status of Federal Tax Exempt (will give an update at the July meeting)
* Status of 2016 Taxes (will give an update at the July meeting)

**Membership Report- Kate Sutter**

* Numbers Update- 134 members (23 are expiring by start of the school year. Most renewed with conference)
  + Need to have numbers of those who are members via conference vs. registering w/o conference (6 people total, 3 paid).
* Motion by Brian Anton: Free membership (no dues) beginning immediately. Those who did pay for fees recently (3 people) are grandfathered in and receive a conference fee discount for the 2018 conference. No discount for conference. Everyone state wide can join for free.
  + Brian Anton motioned, Jeff Benes seconded.
  + Discussion/Rationale: Creates more interest and community. Membership goes up and therefore, conference attendance goes up too. Our ability to reach people has increased!
  + Colleen called for a vote- all in favor.
  + Jeff will update website this week with new changes and it will be pushed out via social media.
  + Info will be placed on *Horizons* email and newsletter.
* Proposal: “District” or “building level” memberships (One state has a set fee for all the teachers in the dept. to included)- Tabled to see how new “no dues” motion proceeds.
* Membership Committee Will have updates on the following at the July meeting:
  + Proposal: one person on membership committee maintains college spreadsheet of contacts: <https://docs.google.com/spreadsheets/d/16_lMRScL9x3QToahFg6tRHKKvw6RXk_5cp1q1Bp2HJU/edit?usp=sharing>
    - Advertising low fee and pre-service teacher specific session at conference
    - Free to join
  + Proposal: one person on membership committee maintains a K-12 school district list of contacts
  + Proposal: Membership push for each spring/summer/fall of this year (different idea enacted each season)
  + What was done/results of advertising new, free membership.

**University Liaison Report- Ted Green**

* Proposal: Advocate to lower the cost for pre-service teachers. Cost of food is what we need to cover and we want them to grow with the organization throughout their career. Suggestion $50 for two days.
  + Derek Motioned $50 fee for preservice teachers for conference.
  + Jeff Seconded
  + Dixie suggested a round-table discussion for student teachers session pre-built into the conference. Brian ensured that would be a spot.
  + Colleen called for a vote. All in favor
* Proposal: Committee on how to get state or private money (ex: Grant from NEH or Missouri Council for the Humanities or partnerships to get bigger name speakers, legislators, etc. and increase our prestige)
  + Ted will pursue and update at next meeting

**Legislative Report – Erin Townsend**

* World History Test re-proposed by House again. We drafted a letter initially saying we were in favor of this to help put social studies in the spotlight. Can re-send if it moves forward if necessary.
* No new news social studies related
* Re-share legislative report to colleagues to help promote our organization as well as share knowledge
* Recommendation to do Google Forms (a quorum is needed) to vote on our stance on legislative issues

**Elections- Rhonda Ireland**

* Results/Recap/Update- will post open positions in April *Horizons* so names coming in will start in May/spring after conference.
* Proposal: Move elections to after conference to capitalize on momentum from conference. Decided against.

**Publications Report- Eric, Jessica, Cameron, Nichole, Jeff and Erin**

***Horizons*- Eric Langhorst**

* Eric Langhorst resigned from 64 delegate (now open)
* 7 days after meeting is the deadline for each *Horizons*
* Assign more people roles for Spring and Summer *Horizons*
  + Deadline for Spring *Horizons* to be published is *April 29, 2017* (1 week after the meeting in our by-laws)
  + Feb. 2018 Conference advertisement (Brian)
    - Quinn Rollins (*Play Like a Pirate)*- 1st keynote.
  + Teacher Spotlight (Brian)
  + Legislative Report (Erin)
  + Call for Nominations (Jeff)
    - Open positions/those that will be up for re-election (7 elected and 1 appointed- preservice teacher)
  + Preservice section (Ted)
  + President’s Memo (Colleen)
  + DESE Corner (Dixie)
  + Recap of last conference (Jessica put pictures from Google drive)
    - Chandra will send #s about conference as well as logo
  + Advertisement for our Facebook and Twitter
  + Strategy/Content/Methodology Articles (Jessica sent a EOC checklist, Colleen will send in “PenPals schools”)
  + Spring Horizons needs to include Teacher Spotlight-Nominations
  + No membership fees now
  + Teacher of the Year
  + Any PD opportunities
  + Tech Corner?
* Motion for delegates to rotate and send in strategies/content/methodology by Brian Anton, Jeff Benes seconded.
  + Motion fails after discussion
* July 15 deadline- SAME People will send in items
  + Jessica will send in a Mount Vernon article
  + Nancy will send in something in July

**Social Media- Eric and Colleen**

* Eric committed to weekly postings
  + Same items on Twitter will be on Facebook
  + Link back to our website
  + Discussion Questions
* Colleen will get rid of closed Facebook page and put a post telling everyone to migrate to open page
* Colleen, Chandra, Kate, Eric, and Nichole are admin of open Facebook page

**Website- Jeff**

* Will have an update about investigating going over to Google Sites and have an update in July.

**Report from DESE- Dixie Grupe**

* Proposal: Something to consider for after the conference: roundtables with community members and state legislators
* Any PD Opportunities
* Budget is in flux still for developing new EOCs. Currently working on parameters for blueprints for Government EOC blueprint and test item writing. Ideal is multiple people come through over the next year (2017-18) so there is a robust test bank of questions.
* May 4 colloquium (contextualization)- still some open spots.

**Report from Museum Liaison- Cherie Kelly**

* Not present- she will update at July Meeting

**Report from National- Jeff Benes**

* Put forth three resolutions from Missouri, two went to Board, one was tabled.
  + Support Public Education (went forth)
  + Tangible rewards for national membership (went forth)
  + No Citizen Left Behind (tabled)

**Review of the Bylaws- Jeff, Derek, and Colleen**

* Motion by Jeff to have a Constitutional Amendments to Repeal Article 4, section 1 (term limits for office). Seconded by Jessica
  + Needs to be brought to a full membership vote.
  + Colleen called for a vote: 1 Nay, rest in favor.
  + Colleen will put out in a google form to go out on *Horizons* email.
* Recap- Were the Editor elimination, Social Media, VPs, and Publications Resolutions added to the Bylaws and reposted to website and shared google folder?- Jeff is making the changes and sending the files to Rhonda and Jessica and updating the website.
* Recap- Was the Constitution updated with the President(s) term-length changes and posted to website and shared google folder?- Jeff is making the changes and sending the files to Rhonda and Jessica and updating the website.
* Vote on the following Motion by the membership passed.
  + Motion has been brought by the Missouri Council for the Social Studies to create a new appointed position of Sergeant at Arms. The duty of the position will be to keep order during the meetings, to presided over voting during meetings, to maintain Robert’s Rules of Order, and to maintain the organizations Constitution and By-laws.
  + See Proposed additions to Constitution language in red below (by-law wording will be made following this positive vote outcome)

ARTICLE IV

Organization

Section 1. Officers

1. Elected officers shall include: President, President-Elect, three Vice-Presidents, Past-President, two delegates for each region and a Delegate-at-Large (Regions are defined in Article IV, Section 3). The President-Elect and President shall automatically assume the offices of President and Past-President when they complete their terms of office in their respective positions.

2. With the advice and consent of the elected officers, the President shall appoint a Secretary, Treasurer, Historian, Sergeant at Arms and chairpersons for standing and ad hoc committees. Appointees may be removed and replaced as provided in Section 2 of this Article. All appointed office terms shall expire on February 1st each year.

Section 2. Governance

1. The governance of the Missouri Council for the Social Studies shall be vested in a Board of Directors.

2. The Board of Directors shall consist of the President, President-Elect, three Vice-Presidents, Immediate Past-President, Historian, Delegate-at-Large, Secretary, Treasurer, Sergeant at Arms, DESE Liaison, University, Liaison, and Museum/Historic Sites/Archives Liaison, chairpersons of standing and ad hoc committees plus six Regional Delegates and representatives of local councils (see Section 3).

**Report on Conference- Colleen**

* Budget Recap- final totals- very expensive, cannot spend any now.
* Final # of presenters and attendees- 137 attendees (44 presenters)
* T-Shirt sales update (will have enough to re-sell again in Kansas City)
* Keynote Speaker- Julie Smith was a hit, lots of positives with scheduling
* Feb. St. Charles Conference- reviews were sent out.
* No number thing for next year for feedback- need to streamline (77 only for sessions, 5 total evaluations). Needs to be on our website (not a separate website). Also need to notify presenters that they need to do that!

**WWI Mini-Conference**

* Potentially WWI mini-conference in October 2017 – Dixie, Joe, and Jeff are on a committee to investigate- cancelled.

**February 23-24, 2018 Conference Planning Update – Brian Anton**

* WWI theme- “Balancing Security and Liberty:  Past, Present, and Future”
* Quinn Rollins (*Play Like a Pirate)*- 1st keynote. Going to do some sessions as well.
* Motion to approve a second $300 fee for a second keynote by Jessica. Jeffrey Benes seconded.
  + Discussion. Suggestion: Shane Sealy (owns a company called Wide Awake Films)
  + Colleen called for a vote: 1 Nay, rest in favor. Motion carries.
* Hotel- Westin $149 a night. 40 rooms blocked a now.
* Anticipated Expenses- Brian made a spreadsheet
* Open up registration earlier May 1 and due by Oct. 31; send out acceptance/deny letters by Nov. 15
  + Electronic voting
  + Program Committee to make decision
  + Rubric use to judge (Colleen has a draft- Brian, Colleen, and Ted will work on this) and be sent out with call for proposals
* Suggestion: Workshops not be staggered and make them 2 hours (instead of an hour and a half)
* Motion by Brian- Non-Profits Vendors - charge them at cost (as we have been taking a loss) and this rate will vary year to year, Seconded by Derek.
  + Discussion: This year $75 per person, $40 for additional
  + Vote called for by Colleen: All in favor
* Nightly Events
  + Update at July meeting
* Advertisement
  + *Horizons*
  + Update at July meeting
  + Jeff will promote to Kansas Council from the Social Studies
* Electronics
  + We are paying $200 a day for all AV/tech support
* Motion by Derek to streamline and raise fees, Nancy Seconded
  + Motion Derek, Nancy seconded
  + Discussion: $50 pre-service teachers and retirees
  + $180 full-conference for non-presenters; $140 for presenters
  + Amend the motion by Derek for $100 for retirees

**Other Agenda Items**:

* Motion by Jeff Benes: St. Louis 2020 ad hoc committee that Jeff is in charge of to investigate
* Vacancies on the Board
  + 64 delegate now open
* Swearing in of VP Legislation and Historian
  + Rhonda Ireland will be the new historian.
  + Erin Townsend was sworn in at the end of the meeting as VP of Legislation
* Proposal for virtual meetings – Colleen is withdrawing proposal
  + Sub-Committee Chairs will set up virtual meetings/assign tasks
* Proposal for July Meeting to be more of a retreat/brainstorming/work session – Colleen will send out info in an email and potentially changing the date (Google form with option of 3 dates)
* Renewal- Must vote for a continuation of Executive Secretary’s contract/review the contract- needs to be pushed to October meeting as that is closest to beginning of the year
  + COLA is automatic
  + Will present her with a contract at the beginning of the year (January-January)
  + Jeff and Tina will get her to sign 2017 contract

**Next Meetings:**

* July 29, 2017- 10am- 1pm (probable location: Missouri Historical Society Office at MU)
  + Offices that are available for election, along with a brief description of duties
  + Delegates- Ideas to Kick off new school year
  + Call for Proposals for Conference needs to open Sept. 1, along with conference registration, t-shirt registration
  + Decide Theme for 2019 conference
* October 14, 2017- 10am-1pm
  + Call for Proposals for Conference update
  + December 1 is the deadline for bios for elected positions
  + Create dates for 2018 meetings
  + Proposal: January becomes a virtual meeting prior to conference
* January 13, 2018 10am-1pm

**Motion to Adjourn**: Brian motioned to adjourn 1:17pm, Colleen Seconded. All in favor.