**April 14, 2018 MCSS Meeting Minutes**

10am-1pm, The State Historical Society

Zoom Link:<https://zoom.us/j/622362621>

**In Attendance**: Colleen Carter-Skiles, Jessica Barnes, Jeff Benes, Tina Shaginaw, Quentin Alimayu, Dixie Grupe, Jeff Smith, Rhett Oldham, Chandra Burks, Cynthia Kiser, Kevin Reichardt

Via Zoom: Amanda Moody, Brian Anton, Eric Langhorst

**Call to Order**: 10:15

Motioned: Quentin

Seconded: Brian

**Review of Previous Minutes from February Meeting**:

Motioned: Brian

Seconded: Jeff

No discussion

All in favor

**Reports**:

**Finance Committee- Tina Shaginaw**

· Financial Update- Positive

· Status of Federal Tax Exempt- Not rejected, changed accountants, waiting to hear from old accountant regarding our payment and lack of progress

· Status of 2017 Tax Filing- Filed

· Any financial motions needed

o Motion by Jessica: Motioned for Rhett O. and Jeff S. on purchase costs of projectors/donations and have a report back in July meeting

§ Brian seconded

§ All in favor

· SLI (Summer Leadership Institute) from Nationals- discuss if financially able to support

o Jeff B. is only the one that can attend. He will investigate if he can attend- he emailed nationals.

o Motion by Jessica to set a maximum of $500 for Jeff to attend- airfare and hotel only.

o Rhett seconded.

o All in favor.

[**Membership Report**](https://docs.google.com/document/d/1B0zXDnezxhpcSUwyycS85yviCSeUAIfP_7sWNxdaVgU/edit?usp=sharing)**- Rhett Oldham**

· Numbers Update: 559 currently (467 in January)

· No plans for end of year for membership as school year is winding down

* 4 step Plan for August:
  + Mass email to membership in August to encourage others to sign up
  + Contact University professors about pre-service teacher workshops throughout the state led by MCSS members
  + Contact all RPDC ([Regional Professional Development Centers](https://dese.mo.gov/educator-quality/educator-development/regional-professional-development-centers)) locations in the state to promote MCSS and volunteer services for workshops.
    - Brett will investigate further and report back at summer meeting for fall kick-off
  + Increase exposure to *Horizon* and member benefits will be the focus. Having resources that teachers can use will be a big selling point.

· Suggestions to investigate stickers (like for laptops) to give away/increase exposure/branding

o Motion: $300 for stickers, amended not to exceed $450, amended to present a total cost and design on summer meeting.

o Tina seconded

o Discussion: estimated cost is $.25-.50 a sticker. Rhett and Jeff will take this on.

o All in favor

· Update on idea to find elementary content area resources/engagement/involvement

o Focus on preservice and 6-12 educators currently

o Revisit elementary in January based on increases to membership from the August plan

· How do we keep that people that ran for office but did not win engaged and participating?

o Colleen re-contacted everyone with ways to get involved, such a *Horizons* and social media. Not much response from this past year’s candidates.

[**Legislative Report**](https://docs.google.com/document/d/1moJMqChDYWMn9W_sVauP1Qtta-TYf6ubP5kVs4tRzic/edit?usp=sharing) **– Erin Townsend**

**Publications Report- Eric, Jessica, Cameron, Jeff, and Erin**

***Horizons*- Eric Langhorst**

· Assign roles for Spring *Horizons* (April 28th is publications date, April 21st is deadline to submit- Send to Shared Folder on Google Drive, do NOT email)

MCSS Business

o Feb. 2019 Conference advertisement (Brian)

o Elections (Jeff)

o Advertisement for our Facebook and Twitter (Eric)

o No membership fees now (Eric)

o How to submit articles to *Horizons* for Publication (Eric)

Recurring Articles

o Teacher Spotlight (Colleen)

o Legislative Report (Erin)

o Preservice section (Cynthia and Kevin)

o President’s Memo (Colleen)

o DESE Corner (Dixie)

o Tech Corner (Rhett)

o Elementary Level (Erin)

o Conference Highlights/Photos (Eric)

§ Colleen and Quentin will do a quick piece on how the conference has impacted their classroom

o Strategy/Content/Methodology Articles

§ Jessica- How to get involved with DESE

§ Quentin- STEM and Social Studies series

o Everyone:

§ PD opportunities

· Assign roles for Spring *Horizons* (July 21st is publications date, July 16th is deadline to submit- Send to Shared Folder on Google Drive, do NOT email)

MCSS Business

o Feb. 2019 Conference advertisement (Brian)

o Elections (Jeff)

o Advertisement for our Facebook and Twitter (Eric)

o No membership fees now (Eric)

o How to submit articles to *Horizons* for Publication (Eric)

Recurring Articles

o Teacher Spotlight (Quentin)

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o Preservice section (Cynthia and Kevin)

o President’s Memo (Colleen)

o DESE Corner (Dixie)

o Tech Corner (Rhett)

o Elementary Level (Erin and Cameron)

o Strategy/Content/Methodology Articles

§ Jessica- Generativity or Stagnation

§ Quentin- Teaching Tolerance Series on Social Justice

§ Quentin- STEM and Social Studies Series

o Everyone:

§ PD opportunities

§ Other/New Ideas??

**Social Media- Eric and Colleen**

·  [Update on weekly Twitter chats](https://docs.google.com/spreadsheets/u/1/d/1cGekufqfa-46VpPXKBTvW4Wrap411Yc3AivRQ3CVS_k/edit?usp=sharing)

o Start in August, Wednesdays, 8pm, 1st and 3rd Wednesdays of the months, 30 minutes

o Use #msschat, #mcsschat, #mcss18 when tweeting

· Flipgrid will just be used as a teaching tool/information

· Update on weekly postings/likes on both Twitter/Facebook

· Motion by Jessica to just focus on Twitter/Facebook, Website, *Horizons* and reevaluate in January

o Quentin seconds

o All in favor

**Website- Eric/Jeff**

· Update about potentially switching over to Google Sites – Too time consuming, sticking with wix

o Jeff will update how to access past *Horizons*, make it less clunky

o Quentin will make a report of how website works and report in July

· Reminder from Jessica and Chandra to make MCSS the owner of all materials when put into the Google Drive

[**University Liaison Report**](https://docs.google.com/document/d/1LjTa_vryxnpQBopb18xwr5aXoEFD7TEWPb0uld4UE3E/edit?usp=sharing)**- Jeff Smith**

· Lindenwood is thinking about doing a 1 day teacher conference over the summer and bringing in teachers (potential for pay) to present

**Report from Museum Liaison- Donna Roesch**

· No report at this time

· Swearing in will be at July meeting

**Report from DESE- Dixie Grupe**

· Update on Government/US History EOC development

o 2 item writings, 1 content and bias review. Next content and bias review will be in summer.

o Over summer, field test will be assembled. Fact statement of sorts will be issued for the new school year

o Recommended take the field test for US History- free and provides data for everyone

· March and April State Board meetings cancelled. No board at this time.

· MSIP- plans to revamp have been put on hold until a new board. MSIP 5 parameters will continue for the moment.

· Summer PD opportunities on DESE website.

**Sergeant At Arms/Historian- Rhonda Ireland- Delayed until Summer**

· Report on updated description of each role/our internal policy and procedures document

·  [Board Members’ Roles and Responsibly Document](https://docs.google.com/document/d/1HWFsVGI68J_iCwco1EzOqmN6ueuoHn8wr_BJFoo5zv0/edit?usp=sharing)

· **Review of the Bylaws-** Were the by-laws updated with this change from February- need new document? [Proposed Succession Rule Change to the By-Laws to be voted on at the February meeting with the new Board](https://docs.google.com/document/d/1ww7C04Qv8w27lXmXEm4sMCt2x4eGJoe1AFrYkq4OLkM/edit?usp=sharing): “If the President should resign in the middle of the term, the past-president should assume both roles until the next election cycle. If the Past-President should resign in the middle of the term, the President will assume both the Past President and Presidential roles until the next term.”

o Colleen will email Rhonda

**Elections- Past-President- Jeff Benes**

o No vacancies at this time

**Report from National- Derek/Jeff/Colleen**

o None at this time

**February 22-23, 2019 (“Summer of 69: Commemorating a decade of Protest and Progress”- Capitol Plaza, Jefferson City) Conference Planning Update- Brian Anton**

· Call for proposals opening for June 1.

· Gary Kraemer- 1st keynote- director of Missouri Historical Society- booked

· Justice Mary Russell- Supreme Court has offered 11:30-12:30- tour and space. Brian will continue to work out details

· Brian will send out flyer and advertising details before the end of the school year

· Update on Potential Nightly Activities- delayed until summer meeting

· Suggestion: If bring a new attendee (within the past 5 years has not attended)- get a t-shirt.

· Teacher of the Year TOY ah hoc committee to consider simplifying process. Suggestion is to increase participation, especially then for the elementary level as well.

**2020 STL Conference Update- Jeff Benes**

· Report back from STL Chamber of Commerce- July meeting

· Quentin- looking at STL Historic and Cultural Sites on Location for Conference- final reports to present July meeting

· Jeff- Drury/other hotels update- final reports to present at July meeting

**2021 Conference**

· Bicentennial Missouri History Theme

· Suggestion: Book the new State Historical Society building in Columbia- Still working on the logistics, working with Maggie at State Historical Society building.

**Other Agenda Items**:

·  [Everyone review this info/committee document to make sure information is correct](https://docs.google.com/document/d/1voMvSXO3m6gKW9dP082CrciKuIy5ftrO3sWQ4DoicF8/edit?usp=sharing)

·  [Norms Review](https://drive.google.com/file/d/1s7pw09IZYkDdsCTEcTBsQ867M6cPZe2B/view) from February Meeting

Archives- email sent to us about being adding an archivist position to the board

o Cannot add a position to the board

o Jeff S. will head up contacting this person.

o Offered space on website to place their resources, promote via *Horizo*n, and they can present a session and/or be a vendor

**·**  Motion by Jessica for each board member to make cultural diversity/inclusion suggestion for MCSS.

o Jeff seconded

o All approved

**Next Meetings:**

· July 14, 2018 (10am-1pm)

o Workshop Style

§ Future goals of MCSS

§ Webinars/PodCast/TwitterChat Brainstorm and Design

o Delegates- Ideas to Kick off new school year

o Call for Proposals needs to be no later than Sept. 1 opening, along with registration

· October 20, 2018 (10am-1pm)

o Call for Proposals for Conference update

o December 1 is the deadline for bios for elected positions

o Decide 2019 Meeting Dates

· January 12, 2019 (10am-1pm)

**Motion to Adjourn**: 12:36

Motioned: Tina

Seconded: Quentin

All in favor.